



APPLICATION FORM FOR ASSISTANCE FROM THE AFRICAN WORLD HERITAGE FUND

This template is the original assistance request form which when sent should cover all the questions asked. It can be adjusted to accommodate aspects not covered or the length and detail of your request. It should be filled in the language of the form and sent with supporting documents and a concept proposal as per the format provided in section C to:

The African World Heritage Fund
1258 Lever Road
Headway Hill
Midrand, 1685
South Africa.

Tel: +27 [0] 11 313 3500
E-mail: lungelod@dbsa.org
info@awhf.net

Closing Date: **Friday, 31 July 2026**

Please note that the results will be announced by 29 January 2027

African World Heritage Fund | Tel: + 27 [0] 11 313 3500 | Email: info@awhf.com



This application form is in three parts:

- In section A: Details of your organisation. (***This document assumes the applicant organisation is to be the beneficiary or will function as an accounting and reporting agency if the beneficiary of the fund has limited capacity to perform such***)
- In section B: A description of the funding need and amounts requested
- In section C: A Project Plan format to be followed
- In section D: Guidelines and a Checklist of required documents.

SECTION A: BENEFICIARY DETAILS

A.1 State Party

A.3 Name of institution applying for assistance

A.4 Type of organisation applying (e.g. Government Ministry or Representative, Parastatal, Non-Profit Organisation, Community Based Organisation, Non-Governmental Organisation, etc.):

A.5 If the response to the above is NOT Government, please state the name of the Government institute that is endorsing and supporting this application?

A.6 Summarise the main purposes and activities of your organisation:

A.7 Complete physical address

A.8 Complete postal address



A.9 Telephone number including area code

A.10 Name and position of person making the request on behalf of the Institution above

A.11 Email address

A.12 Contact Number

A.13 Name and position of an alternate contact person

A.14 Email address

A.15 Contact Number

A.16 Head of the requesting institution

A.17 When was the organisation established?

A.18 Registration number (please attach proof, where applicable)



A.19 Organisation's bank details:

Account Name: _____

Account Type: _____

Account number: _____

Bank: _____

Swift Code: _____

SECTION B: NATURE OF ASSISTANCE

B.1 Tick the relevant categories for this grant application and provide a summarised description if necessary.¹

Funding Area		Includes Capacity Building?	Grant Category	
			Small Assistance Grant	Standard Assistance Grant
OPTION 1: Preparatory Assistance	YES	YES/NO	YES/NO	YES/NO
OPTION 2: Conservation management initiatives of listed sites	YES	YES/NO	YES/NO	YES/NO

B.2 Name of the benefitting Site.

B.3 Indicate the recognition status of the benefitting Site, where the project will be implemented.

- World Heritage Property
 - Sites on the Tentative List
 - Designated National Sites
 - Other – Specify
-

¹ Refer to Section D of this form for a detailed description of the categories and the funding areas.

B.4 Category of Site (tick below)

Culture	Nature	Mixed

B.5 Project Title

B.6 The project is:

- Local
- National
- Sub-regional (involving a few States Parties from a region)
- Regional (involving most States Parties from a region)
- International (involving States Parties from different regions)

If the project is national, sub-regional, regional or international, please indicate the countries/properties which will participate and/or benefit from the project:

B.7 Indicate if this project will also benefit other national and World Heritage properties, and if so, which ones and how?

B.8 How will the project benefit the local communities within and around the World Heritage Site?

B.9 Justification for the project – explain why this project is critical.

B.10 Timeframe for the implementation of the project.

Planned Start Date: _____

Planned End Date: _____

Duration: _____

B.11 What is the overall budget for the Project and how much is being requested from AWHF? (indicate in US Dollars). (Detailed budget MUST be appended to this document, see budget template in Annexure A.)



Overall: _____

Requested from AWHF: _____

C.10 Example of a work plan

Activity one		
Activities	Timeframe	Responsible agent/s
Activity two		
Activities	Timeframe	Responsible agent/s
Activity three		
Activities	Timeframe	Responsible agent/s
Activity four		
Activities	Timeframe	Responsible agent/s
Activity four		
Activities	Timeframe	Responsible agent/s

C.11 Who will evaluate and report to the African World Heritage Fund within three months of the project's inception, and promptly after it is completed, within the required reporting timeframe?

C.12 State the profiles of trainers/participants if the project foresees the participation of such people.

C.13 DECLARATION

I, _____, confirm on behalf of,

_____ (name of organisation responsible for the overall coordination and implementation of the project)

that I am authorized to sign this declaration, and that to the best of my knowledge all answers to the questions on this form are accurate and I agree that probity inspection may be conducted in respect of our organization. If this application is successful, this organisation will use the grant only for the purposes specified in this application, and will comply with all the terms and conditions attached to the grant. I accept that false information provided by ourselves to the AWHF would nullify this application and that any funds received by us on the basis of such false information would have to be refunded.

Name: _____

Position held in organisation: _____

Date: _____ Signature: _____

C.14 SIGNATURE ON BEHALF OF STATE PARTY

Full name: _____

Title: _____

Date: _____

C.15 ANNEXURES

_____ (number of annexes attached to the request)

SECTION D: GUIDELINES AND CHECKLIST

D.1 Funding Areas

The Beneficiaries of the fund are African States Parties that have ratified the 1972 World Heritage Convention. Projects that are eligible for funding are those with the intention of carrying out work within the two core-funding areas:

- **Preparatory Assistance** – the identification and preparation of African sites for inclusion on National Tentative Lists and nomination for inscription on the World Heritage
- The **conservation and management** of sites already inscribed on the World Heritage List

Capacity building through the further training of heritage experts, community custodians of sites and site managers, and technical support projects **MUST** be part of a request for preparatory assistance or part of the core funding area of conservation management initiatives of listed sites.

D.2 Grant Categories

There will be two funding categories: The Small Assistance Grants and the Standard Assistance Grant. The Small Assistance Grant is a proposal requesting funding from US\$10 000 and below. This funding request shall be recommended by the Director of the African World Heritage Fund to the Chairperson of the AWHF for approval. The Standard Assistance Grant is a proposal requesting funds from US\$10 000 to US\$20 000, which shall be subjected to a review by the AWHF Board.

D.2.1 Guidelines for funding awards for the Small Assistance Grant

The Director of the AWHF will put together a team of heritage experts not less than three and not exceeding five people in the area that the proposal seeks support. Proposals shall be circulated electronically. On the basis of the key funding Criteria outlined in Section D.3, experts will indicate whether the stipulated criteria has been met and where there are shortcomings make recommendations. Based on the expert reviews, the AWHF Director will make recommendations for funding support to the Chairperson of the fund.

D.2.2 Guidelines for funding awards for the Standard Assistance Grant

The Director of the AWHF will source advice on the technical and scientific standing of the proposals from heritage experts. These reviews will be submitted with the proposals to a meeting of the Board of the AWHF. The criteria outlined in Section D.3 will be followed.

D.3 Key Funding Criteria

Proposals will be funded on the basis of:

- How closely they match the Fund's goals
- The project design and implementation
- The use of innovative approaches
- Clearly articulated, realistic and measurable outcomes
- Meaningful roles of and close collaboration between States Parties involved
- Meaningful roles of and close collaboration between the agency submitting the proposal and the community

- If there should be stakeholders, involved evidence of endorsement of project by stakeholders
- Where technical support is being sought, or the project is being submitted on behalf of a community or site, the lead organization's competencies, practical experience, human resources to implement the project within the proposed timeline and manage grant funds as well as develop project reports
- The capacity to leverage funding from other sources will be an added advantage

D.4 Filling in the forms

- Provide accurate information
- Complete all relevant sections
- Ensure that all the required supporting documents are included in your application

D.5 Document Checklist

Below is a checklist of the core funding areas and compulsory documents to be attached per funding request type.

CORE FUNDING REQUEST AREAS	
Preparatory assistance (National and World Heritage Site Inscription)	Conservation management initiatives of listed sites
Draft report of site potential for listing	Outline of previous conservation management initiative
Letter from relevant heritage authority supporting such listing	Project implementation Plan
Project implementation plan	Letter from the Head of the site approving the initiative.
Include sources and amounts of supportive funds (if any)	Include sources & amounts of supportive funds (if any)
Indication of how communities will be involved in the project	Indication of how communities will be involved in the drafting of the plans

Should the project include a capacity-building component, then the below documents **MUST** also be attached.

CAPACITY BUILDING AND TECHNICAL SUPPORT PROJECTS	
Further Training of heritage experts and site managers	Awareness & Education programmes for community site custodians
CVs of proposed training service providers/or proof of training institutions experience CVs of experts and site managers Proof of course registration and /or letter of acceptance Details of planned training Include sources & amounts of supportive funds (if any)	Include sources & amounts of supportive funds (if any)

- AWHF does not provide funding to individuals. When training funding has been approved it is managed by the training institution of choice or nominating heritage site which can submit expenditure and progress reports to AWHF.
- In addition to the application form and supporting documents, The African World Heritage Fund may require further information from you. You will be contacted if and when such information is required.
- Your application must reach AWHF by the closing date and an acknowledgement of receipt letter will be sent to you. If it was received after the closing date you will be notified. Note that no applications or attached documents will be returned to you.
- A letter of outcome of your application will be sent to you once recommendations have been made. If your application is successful, you will be asked to complete a funding contract and return it to the African World Heritage Fund.

D.6 Key Dates

31 July 2026	Closing date for applications
31 August 2026	Acknowledgement of receipt of application
29 January 2027	Notification of outcomes sent to all applicants

Annexure A

a) Provide a detailed breakdown of costs of the individual elements of the project including, if possible, unit costs and required quantities, and show how these will be shared between the different funding sources using the below table. It is important to also indicate what your organisation and / or your country will be contributing to the project. You may wish to extend the table as necessary.

Items	Unit cost (USD) and quantity required, where applicable	State Party Funds USD	Amount requested from the AWHF USD	Other sources USD	Total USD
Budget line 1					
Budget line 2					
Budget line 3					



Budget line 4						
Budget line 5						
Budget line 6						
Budget line 7						

